

# MANILLA HERITAGE MUSEUM - HISTORICAL RESEARCH GUIDE 2014

## PUBLIC REFERENCE ROOM

You can visit anytime between 9am & 3.30pm to browse through the reference materials for LOCAL INFORMATION, COMMUNITY & FAMILY HISTORIES, CEMETERY RECORDS, OBITUARIES, or other details associated with your search topic.

## COMMUNITY & FAMILY HISTORIES include;

- MANILLA HISTORICAL SOCIETY'S collected COMMUNITY HISTORIES - kept on the western wall racks;
- COMMUNITY CONTRIBUTIONS of FAMILY HISTORY FOLDERS & PUBLICATIONS - kept on the Family History shelves; along with historian Shirley Coote's compilation, "MANILLA'S LOST FOLKS" & its companion OBITUARY FILES. A \$4 access charge admits you to the entire Museum facility and assists with maintenance of the Collection. Just enter through the Visitor Information Centre and ask the staff on duty to point you to the REFERENCE ROOM.

## Our KEY FAMILY HISTORY REFERENCE

### 'MANILLA'S LOST FOLKS' Compiled Reference List.

Look for an A4 soft-cover book with a blue spine, kept in the Family History section. The author aims to list all residents of Manilla & District since first settlement and invites input to its content. This publication is a key family history resource and lists information found in public records and documents. It is regularly updated by the author and republished every 2 years - latest edition published in 2013. Obituaries and notices processed after an edition printing are available from the author, via our Direct Contact form, or enquiry at the Archives on any Thursday.



## 'MANILLA'S LOST FOLKS' Source File Collection

A set of white CHRONOLOGICAL FOLDERS is kept on the FAMILY HISTORY SHELVES in the PUBLIC REFERENCE ROOM. Their contents

span the years, 1883-2013/14 and link articles and notices to family names & dates of death in the 'MANILLA'S LOST FOLKS' book.

## ARCHIVED FAMILY HISTORY FILES

Hundreds of loose FAMILY HISTORY DOCUMENTS are kept in alphabetical listings in the MANILLA COMMUNITY ARCHIVES. These are available for viewing on any Thursday between 9am and 3.30pm. Please enquire with the historians at the 'old bakery' Archives at the rear of the Museum, or use our Direct Contact Form to arrange a time to visit.

## RESEARCH ENQUIRIES

Our HISTORIANS are here to welcome visitors and researchers at the MANILLA COMMUNITY ARCHIVES any Thursday between 9am & 3.30pm - Museum closing time is at 4pm. You can visit in person, or call for a chat on (02) 6785 1207 - ask to be put through to a historian. Alternatively, leave a message on our Website Contact Form on the Museum website. Messages go directly to our Email address.

## MUSEUM Entry / ARCHIVE Access

**Entry** is charged to assist the ongoing cataloguing, maintenance and preservation of the Manilla Community Collection and to ensure the availability of historical items for continued public access.

**Adults** - \$4 / **Concession** \$3 / **Children** \$1/ **Members** N/C

**Family** - 2 adults & 3+children - \$10

**Groups** 10+ - \$3 per person (Please contact for Group Bookings)

**School Groups** - \$1.00 per student - **Teacher/Assistant** N/C